Welcome

Thank you for selecting our dental healthcare team! We will strive to provide you with the best possible dental care. To help us meet all your dental healthcare needs, please fill out this form completely in ink. If you have any questions or need assistance, please ask us – we will be happy to help.

How Did You Hear About Us?

☐ **Phone Book**	☐ **Street Sign**	☐ **Statesman Journal**
☐ **Insurance:**	☐ **Postcard**	☐ **Facebook**
☐ **Internet Site:**	☐ **Is there someone we can thank for referring you?**	☐ **Other:**

Responsible Party **Who is responsible for the account?**	
Name:	
Relationship to patient:	
Birthdate:	
Driver's License#:	
SS# or Subscriber Identification # (SIN):	
Address:	
City:	
State:	
Zip:	
Employer:	
Occupation:	**Best way to verify appt.:**
Work Phone:	☐ Work
Home Phone:	☐ Home
Cell Phone:	☐ Cell
E-mail:	☐ E-mail

Financial Arrangements	**Late Charges**
For your convenience, we offer the following methods of payment. Please check the option which you prefer: ☐ **Cash** ☐ **Debit Card** ☐ **Credit Card** ☐ **Care Credit** *Personal checks are not accepted. Payment is expected at the time of service.	If I do not pay the entire new balance within 25 days of the monthly billing date, a late charge of 1.5% on the balance then unpaid and owed will be assessed each month (if allowed by law). I realize that failure to keep this account current may result in you being unable to provide additional dental services except for dental emergencies or where there is prepayment for additional services. In the case of default on payment of this account, I agree to pay collection costs and reasonable attorney fees incurred in attempting to collect on this amount or any future outstanding account balances. **Signature**_____ **Date**_____

Turn Page Over →

Primary Dental Insurance Information	Secondary Dental Insurance Information
Name of Insured:	Name of Insured:
Relationship to Patient:	Relationship to Patient:
Insured's Birthdate:	Insured's Birthdate:
SS#/SIN:	SS#/SIN:
Employer:	Employer:
Insurance Company:	Insurance Company:
Group #:	Group #:
Employee/Cert.#:	Employee/Cert.#:
Ins. Co. Address:	Ins. Co. Address:
Ins. Co. Phone:	Ins. Co. Phone:

Dental Insurance Agreement

We are happy to help you file your insurance claims to receive the dental benefits which your employer and you are paying premiums. Dental benefit plans can vary from company to company with different procedures covered or not covered. Insurance companies base the amounts that they will pay toward your dental treatment on restricted fee schedules related to premium payments and geographical location. Meaning your insurance plan will pay only what it allows for each service, regardless of what the actual fee is. Deductibles and co-payments are typically built in to most plans and their required payment is strictly regulated by state law. Your Employee Benefits Director can usually help you become familiar with your plan and any restrictions that may apply. Our office is happy to assist you in maximizing your benefits.

We agree to:
Complete your insurance claim forms and submit them to your carrier for you after treatment in our office.
Use current American Dental Association coding for correct reporting of procedures.
Accept direct payment from your carrier and keep track of balances.
If necessary, re-file your insurance a second time.
Your responsibilities as a patient:
To pay fees not covered by your plan at the time of treatment.
To provide our office with necessary information concerning your insurance coverage to allow correct filing of claims.
To understand that your plan is a contract between you and your employer and the insurance carrier. Our office will do all we can to facilitate claims payment, but we do not have the power to make your plan pay.
To pay any account balance not paid by insurance.

We thank you for choosing our office and will do all we can to help you maximize your benefits for the year. The information you have provided will help us serve your dental healthcare needs more effectively and efficiently. If you have any questions at anytime, please ask – we are always happy to help. We will keep one copy in your chart and will give you a copy for your records upon request.

I hereby authorize payment directly to the dental providers from my dental insurance company. I understand that I am ultimately responsible for all costs of dental treatment. I grant the right to this office to provide information to my insurance company regarding my dental treatment. I also authorize the dentist to release any information including the diagnosis and the records of any treatment or examination rendered to me or my child during the period of such Dental care to other health practitioners.

_____ _____

Patient or Insured Date

Child Health/Dental History Form

American Dental Association
www.ada.org

Patient's Name (LAST / FIRST / INITIAL)	Nickname	Date of Birth
Parent's/Guardian's Name	Relationship to Patient	
Address (PO OR MAILING ADDRESS / CITY / STATE / ZIP CODE)		
Phone (Home / Work)		Sex M ☐ F ☐

Have you (the parent/guardian) or the patient had any of the following diseases or problems? ☐ Yes ☐ No
1. Active Tuberculosis, 2. Persistent cough greater than a three-week duration, 3.Cough that produces blood?
If you answer yes to any of the three items above, please stop and return this form to the receptionist.

Has the child had any history of, or conditions related to, any of the following:

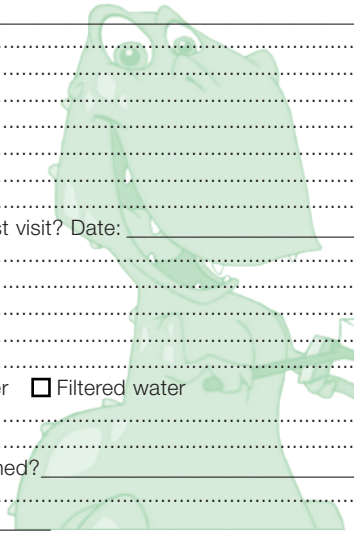
☐ Anemia	☐ Cancer	☐ Epilepsy	☐ HIV +/AIDS	☐ Mononucleosis	☐ Thyroid
☐ Arthritis	☐ Cerebral Palsy	☐ Fainting	☐ Immunizations	☐ Mumps	☐ Tobacco/Drug Use
☐ Asthma	☐ Chicken Pox	☐ Growth Problems	☐ Kidney	☐ Pregnancy (teens)	☐ Tuberculosis
☐ Bladder	☐ Chronic Sinusitis	☐ Hearing	☐ Latex allergy	☐ Rheumatic fever	☐ Venereal Disease
☐ Bleeding disorders	☐ Diabetes	☐ Heart	☐ Liver	☐ Seizures	☐ Other_____
☐ Bones/Joints	☐ Ear Aches	☐ Hepatitis	☐ Measles	☐ Sickle cell	

Please list the name and phone number of the child's physician:

Name of Physician _____ Phone _____

Child's History

		Yes	No
1.	Is the child taking any prescription and/or over the counter medications or vitamin supplements at this time? If yes, please list: _____	☐	☐
2.	Is the child allergic to any medications, i.e. penicillin, antibiotics, or other drugs? If yes, please explain: _____	☐	☐
3.	Is the child allergic to anything else, such as certain foods? If yes, please explain: _____	☐	☐
4.	How would you describe the child's eating habits? _____		
5.	Has the child ever had a serious illness? If yes, when: _____ Please describe: _____	☐	☐
6.	Has the child ever been hospitalized?	☐	☐
7.	Does the child have a history of any other illnesses? If yes, please list: _____	☐	☐
8.	Has the child ever received a general anesthetic?	☐	☐
9.	Does the child have any inherited problems?	☐	☐
10.	Does the child have any speech difficulties?	☐	☐
11.	Has the child ever had a blood transfusion?	☐	☐
12.	Is the child physically, mentally, or emotionally impaired?	☐	☐
13.	Does the child experience excessive bleeding when cut?	☐	☐
14.	Is the child currently being treated for any illnesses?	☐	☐
15.	Is this the child's first visit to a dentist? If not the first visit, what was the date of the last dentist visit? Date: _____	☐	☐
16.	Has the child had any problem with dental treatment in the past?	☐	☐
17.	Has the child ever had dental radiographs (x-rays) exposed?	☐	☐
18.	Has the child ever suffered any injuries to the mouth, head or teeth?	☐	☐
19.	Has the child had any problems with the eruption or shedding of teeth?	☐	☐
20.	Has the child had any orthodontic treatment?	☐	☐
21.	**What type of water does your child drink?** ☐ City water ☐ Well water ☐ Bottled water ☐ Filtered water		
22.	**Does the child take fluoride supplements?**	☐	☐
23.	**Is fluoride toothpaste used?**	☐	☐
24.	How many times are the child's teeth brushed per day? _____ When are the teeth brushed? _____	☐	☐
25.	Does the child suck his/her thumb, fingers or pacifier?	☐	☐
26.	At what age did the child stop bottle feeding? Age _____ Breast feeding? Age _____		
27.	Does child participate in active recreational activities?	☐	☐



NOTE: Both doctor and patient are encouraged to discuss any and all relevant patient health issues prior to treatment.
I certify that I have read and understand the above. I acknowledge that my questions, if any, about inquiries set forth above have been answered to my satisfaction. I will not hold my dentist, or any other member of his/her staff, responsible for any action they take or do not take because of errors or omissions that I may have made in the completion of this form.

Parent's/Guardian's Signature _____ Date _____

For completion by dentist

Comments _____

For Office Use Only: ☐ Medical Alert ☐ Premedication ☐ Allergies ☐ Anesthesia Reviewed by _____

Date _____

Form S707

To Reorder call 1-800-947-4746
or go online at www.adacatalog.org

Authorization to Release & Discuss Dental Information

The HIPPA privacy law requires that we are only authorized to communicate with patients themselves, guardians, insurance providers, physicians and specialists, unless we have authorization in writing by the patient to communicate with others on their behalf. Please provide all family members or friends you want us to be able to speak with. **Spouses are not automatically included; their names must be explicitly stated below.** You may opt out by checking the "Do not Release Information" box below.

Name of authorized person: _____ Relationship: _____

☐ Appointments ☐ Financial ☐ Dental Treatment ☐ Insurance ☐ Other

Name of authorized person: _____ Relationship: _____

☐ Appointments ☐ Financial ☐ Dental Treatment ☐ Insurance ☐ Other

Name of authorized person: _____ Relationship: _____

☐ Appointments ☐ Financial ☐ Dental Treatment ☐ Insurance ☐ Other

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☐ DO NOT release information to anyone.

With my signature below, I acknowledge and understand that this information will be kept in my dental record and the above listed will remain in effect until revoked by me in writing. **It is my responsibility to notify my dental office should I wish to change one or more contacts listed above.**

Patient's Name: _____ Date of Birth: _____

_____ Date: _____

Signature of patient or patient's authorized representative

Thank You!

Cochell Family Dentistry
PRIVACY NOTICE ACKNOWLEDGEMENT

To Our Patients:

Federal law requires that we provide you with a copy of our Privacy Notice.

The Privacy Notice explains how we may use and disclose health information about you. We ask that you sign this form for our records so that we may document your receipt of the Notice.

If you have questions about the Privacy Notice, please feel free to direct these to our Privacy Officer at any time. The name and contact number of the Privacy Officer is listed on your copy of the Privacy Notice.

Patient Name:_____ Date of Birth:_____

Patient to complete this section

I have received a copy of the Privacy Notice for this organization on today's date.

Signed:_____ Date: _____

If patient is unable to acknowledge receipt, staff member providing notice to complete this section

The Privacy Notice was provided to

Patient Name:_____ On _____

The patient was unable to acknowledge receipt of the Privacy Notice for the following reason:

_____
_____
_____

Signed:_____

File this form in the patient's chart

Dental Record and Radiograph Release Form

If you would like x-rays transferred from another office, please fill out the bottom of this form and mail or fax it to **your previous dentist.** This will authorize them to duplicate your records. At your first visit with us, **x-rays will be taken** if we have not received them from your previous dentist.

Prior office name: _____

Phone number: _____ Fax number: _____

Email address: _____

Please send any current radiographs (BWX, FMX and/or PANO) perio charting and any other pertinent dental information to:

Cochell Family Dentistry, P.C.
2225 Mission Street SE, Suite #100
Salem, OR 97302
Phone: 503-585-8688
Fax: 503-763-8719
Email: frontdesk@cochellfd.com

Patients
Name:_____Birthdate:_____

Address:_____

City:_____ State:_____Zip:_____

_____ _____
Relationship to patient Today's Date

_____
Signature (parent if minor)

Note: My appointment at Cochell Family Dentistry, P.C. is on:_____
Please be sure the records arrive before the scheduled appointment above.

Thank you!